



Proper Placement Studio (PPS)

Professional Art Handling & Installation

Art Install Packing Checklist

Use: Single-page, pre-departure checklist. Check every item before leaving for site.

Supplies

- Nitrile Gloves
- Shoe Covers
- Tape Measure
- Blue Tape
- Pencil
- Step Stool
- 6-8 ft Ladder (if possible)
- Blankets (minimum 2)
- Foam Blocks
- Magic Eraser
- Notepad
- Microfiber Cloths
- Trash Bag / Box

Hardware

- Florets (1-, 2-, 3-pin)
- Floret Pins / Nails
- D-Rings (1-, 2-, 3-hole)
- Small Screws (for D-Rings)
- Plastic Anchors (#6 & #8 minimum)
- Rubber Bumpers

Misc.

- Drinks
- Snacks/Lunch
- Cordless Vacuum (charged)

Tools

- Box Cutter
- Hammer
- Small Level
- Large Level
- Stud Finder
- Electric Screwdriver
- Extra Driver Batteries (charged)
- Drill Bit / Driver Bit Set
- Scratch Awl

PPS Standard: Tools clean and organized. Hardware sorted. Batteries charged. Redundancy where possible.

Crew Lead Initials: _____ Date: _____