



# Proper Placement Studio (PPS)

Professional Art Handling & Installation

## Art Install Packing Checklist

**Use:** Single-page, pre-departure checklist. Check every item before leaving for site.

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### Supplies

- ☐ Nitrile Gloves
- ☐ Shoe Covers
- ☐ Tape Measure
- ☐ Blue Tape
- ☐ Pencil
- ☐ Step Stool
- ☐ 6–8 ft Ladder (if possible)
- ☐ Blankets (minimum 2)
- ☐ Foam Blocks
- ☐ Magic Eraser
- ☐ Notepad
- ☐ Microfiber Cloths
- ☐ Trash Bag / Box

### Hardware

- ☐ Florets (1-, 2-, 3-pin)
- ☐ Floret Pins / Nails
- ☐ D-Rings (1-, 2-, 3-hole)
- ☐ Small Screws (for D-Rings)
- ☐ Plastic Anchors (#6 & #8 minimum)
- ☐ Rubber Bumpers

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### Misc.

- ☐ Drinks
- ☐ Snacks/Lunch
- ☐ Cordless Vacuum (charged)

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### Tools

- ☐ Box Cutter
- ☐ Hammer
- ☐ Small Level
- ☐ Large Level
- ☐ Stud Finder
- ☐ Electric Screwdriver
- ☐ Extra Driver Batteries (charged)
- ☐ Drill Bit / Driver Bit Set
- ☐ Scratch Awl

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**PPS Standard:** Tools clean and organized. Hardware sorted. Batteries charged. Redundancy where possible.

**Crew Lead Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_